

AGENDA

Meeting: Electoral Review Committee
Place: The Kennet Room - County Hall, Trowbridge BA14 8JN
Date: Tuesday 17 April 2018
Time: 1.00 pm

Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718504 or email kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Ian Blair-Pilling	Cllr Christopher Newbury
Cllr Clare Cape	Cllr Ashley O'Neill
Cllr Richard Clewer (Chairman)	Cllr Jonathon Seed (Vice-Chairman)
Cllr Gavin Grant	Cllr Stuart Wheeler
Cllr Ian McLennan	Cllr Graham Wright

Substitutes:

Cllr Peter Fuller	Cllr Jacqui Lay
Cllr Ruth Hopkinson	Cllr Ricky Rogers
Cllr Nick Murry	Cllr Ian Thorn

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes** (*Pages 5 - 6*)

To approve the minutes of the meeting held on 7 February 2018.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item.

Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **10 April 2018** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **12 April 2018**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Electoral Review Update**

Following the meeting of Council on 20 February 2018 the submission on council size was forwarded to the Local Government Boundary Commission for England (LGBCE). The council should be informed of the 'minded to' decision of the Commission around 24 April 2018. A consultation on electoral boundaries will then be held from 1 May – 9 July 2018. The Council will need to prepare a submission proposing the drawing of electoral divisions, using the 'minded to' decision of the LGBCE.

A draft briefing note and workplan will be circulated for the Committee to consider, setting out the intended process for the next stage of the electoral review.

7 **Urgent Items**

Any other items of business, which the Chairman agrees to consider as a matter of urgency.

ELECTORAL REVIEW COMMITTEE

MINUTES OF THE ELECTORAL REVIEW COMMITTEE MEETING HELD ON 7 FEBRUARY 2018 AT COUNCIL CHAMBER - COUNTY HALL, TROWBRIDGE BA14 8JN.

Present:

Cllr Ian Blair-Pilling, Cllr Richard Clewer (Chairman), Cllr Gavin Grant, Cllr Ian McLennan, Cllr Christopher Newbury, Cllr Ashley O'Neill, Cllr Graham Wright, Cllr Ruth Hopkinson (Substitute) and Cllr Jacqui Lay (Substitute)

16 Apologies

Apologies for absence were received from Councillors Clare Cape, Jonathon Seed and Stuart Wheeler.

Councillor Cape was substituted by Councillor Ruth Hopkinson.

Councillor Seed was substituted by Councillor Jacqui Lay.

17 Minutes

The minutes of the meeting held on 25 January 2018 were presented for consideration, and it was,

Resolved:

To approve and sign as a true and correct record the minutes of the meeting held on 25 January 2018.

18 Declarations of Interest

There were no declarations.

19 Chairman's Announcements

There were no announcements.

20 Public Participation

There were no statements or questions submitted.

21 **Electoral Review Update**

At its meeting on 25 January 2018 the Committee, on the basis of the evidence, resolved that a council size of 99 should be recommended to Full Council as the submission number to the Local Government Boundary Commission for England. A draft submission was prepared by officers in accordance with reasoning provided by the Committee at its previous meetings.

The Committee discussed the draft submission in detail, commenting on additional clarifications, enhancements or additional reasoning or wording that should be included. Issues raised included the geographic nature of the council area with towns mostly around the edge, and the impact on the nature of local communities, the direction of change for empowerment of area boards and communities and the role of councillors as community leaders in liaison with town and parish councils and other groups.

Other matters discussed included examples of where community consultation had resulted in significant alterations to council policy or spending, how many councillors were required to perform all necessary roles for governance purposes, and the role of scrutiny.

At the conclusion of discussion, and on the moving of Councillor Richard Clewer, seconded by Councillor Ashley O'Neill, it was,

Resolved:

To approve the draft submission on council size for consideration by Full Council on 20 February 2018, subject to any minor drafting and consequential changes to be delegated to the Director of Legal and Democratic Services in consultation with the Chairman, taking into account the comments made by the Committee at this meeting.

22 **Work Programme**

The work programme was noted.

23 **Urgent Items**

There were no urgent items.

(Duration of meeting: 12.05 - 1.35 pm)

The Officer who has produced these minutes is Kieran Elliott of Democratic Services, direct line 01225 718504, e-mail kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115